

AGENDA
LIBERTY TOWNSHIP MEETING

7 July 2022
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

- New Jersey State Police
- Committeepersons/Mayor
- Municipal Professionals
- Municipal Departments/Boards/Commissions
- Great Meadows Regional Board of Education

Adoption of Agenda

Adoption of Minutes
Meeting 2 and 23 June 2022

Unfinished Business
Public Hearing: Ordinance #2022.004, Capital Ordinance

New Business
Audit 2021
NJDOT Grant – Free Union Road Sections 2 and 3
Samson Concrete & Masonry Bid Bond Release

Resolutions
Bills List

Public Comment

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 7 July 2022. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Pete Karcher; David Rogers; and, Wayne Spangenberg

Absent: Deputy Mayor Daniel Grover

Also, Present: Richard Wenner, Municipal Attorney; and, Jennifer Breslin, Deputy Municipal Clerk/CFO

REPORTS

COMMITTEEPERSON ROGERS

Mr. Rogers reported that there had been a meeting with Rutgers and the Lake sub-committee regarding the garden development and impervious paving/maintenance at the John R Fisher Pavilion

MAYOR INSCHO

Mayor Inscho reported the potential for additional weed harvesting by the south outlet of Mountain Lake with a financial contribution of \$1,500 from the Lake Association. Also reported on the drone monitoring of herbicide treatment vs. weed harvesting treatments. The beach is staffed and operating well at this time. Due to lack of available staffing the beach may be closed Saturday, 16 July.

GREAT MEADOWS BOARD OF EDUCATION – Amber Gratacos stated no report

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for June 2022 and placed on file

APPROVAL OF MINUTES

A motion by Wayne Spangenberg to adopt the minutes of 2 and 23 June 2022 carried.

UNFINISHED BUSINESS

ORDINANCE #2022.004 – PUBLIC HEARING

A motion by David Rogers to open public hearing carried. A motion by David Rogers to adopt the following Resolution carried.

RESOLUTION #2022.049
ADOPTION OF ORDINANCE # 2022.004

WHEREAS, said Ordinance entitled ‘Capital Ordinance Providing for Various Improvements in the Township of Liberty, County of Warren, State of New Jersey Appropriating the Amount of \$30,900.00 from the Capital Improvement Fund’ was passed on first reading on 2 June 2022 and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Capital Ordinance Providing for Various Improvements in the Township of Liberty, County of Warren, State of New Jersey Appropriating the Amount of \$30,900.00 from the Capital Improvement Fund’ be passed on second reading and final adoption.

Vote: aye - Karcher
aye - Rogers
aye - Spangenberg
absent - Grover
aye - Inscho

John Inscho,
Mayor

NEW BUSINESS

AUDIT 2021

Following discussion on Audit Findings, a motion by Pete Karcher to authorize the members of the Governing Body to execute the Group Affidavit Form and adopt the following Resolution carried

NO PHOTO COPIES OF SIGNATURES GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY

STATE OF NEW JERSEY
COUNTY OF WARREN
LIBERTY TOWNSHIP

We, members of the Governing Body of the Township of Liberty, County of Warren, being duly sworn according to law, upon our oath depose and say:

- We are duly elected (or appointed) members of the Liberty Governing Body Members of the Township of Liberty in the County of Warren.
- In the performance of our duties, and pursuant to N.J.A.C. 50:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6 for the year 2015.

We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled “Comments and Recommendations”

John E Inscho, Mayor

ABSENT
Daniel Grover, Deputy Mayor

Wayne Spangenberg, Committeeperson

David Rogers, Committeeperson

Peter Karcher, Committeeperson
RESOLUTION #2022.050

WHEREAS, N.J.S.A. 40A: 5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6 and a copy has been received by each member of the Governing Body; and

WHEREAS, R.S. 52:2788-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 50:30-6.5, a regulation requiring that the Governing Body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the township committee attached hereto; and

WHEREAS, such Resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52 to wit:

“R.S. 52:27BB-52. A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon convictions, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

NOW, THEREFORE, BE IT RESOLVED, That the Governing Body of the Township of Liberty hereby states that is has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Vote: aye - Karcher
aye - Rogers
absent - Grover
aye - Spangenberg
aye - Inscho

John Inscho,
Mayor

NJDOT GRANT – FREE UNION ROAD SECTIONS 2 AND 3

Engineer estimates were received from Ferriero Engineering for Free Union Road sections 2 and 3.

Estimate #1 is for a 1.5” surface at an estimate of \$168,198.14

Estimate #2 is for a 2.0” surface at an estimate of \$211,329.14

Following discussion, a motion by David Rogers to authorize the publication for the NJDOT Grant - Free Union Road Sections 2 and 3 Bids for a 2.0” surface, on 28 July 2022 in the Liberty Township official newspaper, Express Times, carried. Bids are to be opened on Wednesday, 17 August 2022 at 10:00 am at the Liberty Township Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ with the potential consideration to award on 25 August 2022

SAMSON CONCRETE & MASONRY BID BOND RELEASE

Following explanation by Mayor Inscho and Attorney Wenner, a motion by Pete Karcher to adopt the following Resolution carried.

**RESOLUTION #2022.051
RELEASE OF SURETY BOND #BX04216**

WHEREAS Samson Concrete & Masonry LLC was issued Surety Bond #BX04216 on 17 September 2018 in the amount of \$410,255.74;

WHEREAS, the date of completion for the contract between the Township of Liberty and Samson Concrete was March 2022; and,

WHEREAS, the date of final payment was 6 July 2020; and

WHEREAS, the Liberty Township Municipal Engineer has deemed the project complete

BE IT RESOLVED that on 7 July 2022 the Liberty Township Governing Body authorize the release of Surety Bond #BX04216 for Samson Concrete & Masonry LLC

Vote: aye - Spangenberg
aye - Rogers
aye - Karcher
absent - Grover
aye - Inscho

John Inscho,
Mayor

RESOLUTION

A motion by David Rogers to adopt the following Resolution carried.

RESOLUTION #2022.052
PAYMENT OF BILLS

RESOLVED, That the Governing Body of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Governing Body in the amount of \$ 518,704.58

Vote: aye - Karcher
aye - Spangenberg
aye - Rogers
absent - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:12 pm.

- Bob Ballou – Mr. Ballou discussed the potential for future weed harvesting at the south outlet of Mountain Lake
- Lisa Thomas – Ms. Thomas inquired into the use of bamboo by the weed harvesting process

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:14 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 4 August 2022

